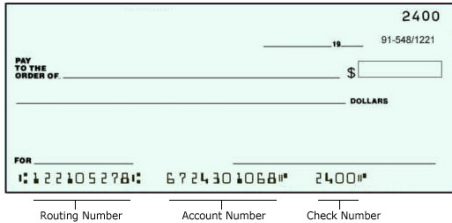


BASS FAQs for 2016-17

- **Payment Changes:** The billing system BASS implemented in May of 2015 has been providing convenient payment options for parents. The ability to pay by e-check online with no convenience fee has been well-received by many parents. **Beginning with this school year, BASS is requesting all payments except**



money orders or cash to be made online. Cash payments must be made in person at the BASS Administrative office between the hours of 8:00 and 4:30 Monday through Friday (please no cash in the drop box). Payments can also be made online by debit or credit card with a \$10 convenience fee.

- **Payment Deadline Date Extension:** The payment due date for monthly fees is the first of each month; however late fees will not be incurred until after the 15th of the month. This extends the payment grace period by 5 days from our previous policy. Payments can be made online until midnight on the 15th of each month to avoid a late fee. After that date, any account with a balance of \$25 or more will incur a \$40 late payment fee.



- **Special Days Attendance will Require Online Sign-Up:** In order to properly staff for Early Release and Non-School Days as well as plan for field trips, BASS will now require parents to sign up online for all special days a minimum of 48 hours in advance of each special day.

- Your child will already be enrolled for all Early Release Days within the 2016-17 school year program. Call the BASS office if your child will not be attending any of the four Early Release Days (October 19, December 21, February 17, and May 18).
- Registration for Non-School Days will be listed under the “Non-School Days 16-17 School Year” program within the parent portal of EZ Child Track. Go to bass.lsr7.org and click “Enroll My Child” to enroll.
- Once a student is signed up to attend a special day, they are expected to attend unless cancellation is received within 48 hours of each special day. Cancellation requires letting the Site Coordinator know or calling the BASS office at 986-3440.
- For students enrolled in a monthly status, there is no additional fee to attend these days.
- One Day Drop-In students will be billed \$30/day upon attendance and must sign up a minimum of 48 hours in advance.
- Children cannot attend unless registered, **NO LAST MINUTE DROP-INS ALLOWED.**



- **LSR7 Contact Us:** Lee’s Summit R-7 has replaced Let’s Talk with a new R-7 in-house “Contact Us” page that will feature similar interest areas to the Let’s Talk tool. Community members, staff and students are invited to contact the district with questions, comments, suggestions, concerns or compliments via the website at lsr7.org. Located at the top right side of the home page, click “Contact Us” and the appropriate supervisor will email you back with a reply as quickly as possible.
- **BASS appreciates your patience** as new Administrative office secretaries are training to replace retiring secretaries.