



BEFORE & AFTER
School Services

Fee Assistance Checklist



1

Enroll in a BASS program online by going to bass.lsr7.org and clicking on "Enroll my child." At the end of the enrollment, select "Fee Assistance" to temporarily waive your enrollment fee. Fee Assistance funds are limited and are first come, first served. The enrollment time/date stamp will be used to determine place order.

2

Call or email the Before & After School Services (BASS) Admin Office to request a Fee Assistance Guidebook or print from our website at bass.lsr7.org under the "Rates & Info" tab.

3

Provide a copy of the Free & Reduced Meal Application Approval or Denial Letter to the BASS Admin Office. If you do not qualify for Free or Reduced, you may complete the Life Qualifying Event Form in the BASS Fee Assistance Guidebook (page 5).

4

Link to the Free/Reduced Lunch Application:
<https://leessummitschoolnutrition.com/index.php?sid=2006131542515836&page=lunchapps>

5

Turn in the Responsibilities & Acknowledgment Form in the Fee Assistance Guidebook (page 4) and any supporting documentation to the BASS Secretary that will process your account:

Georgia Johnson

georgia.johnson@lsr7.net

6

The Fee Assistance Team will review completed applications. A confirmation or denial letter will be provided within 5-10 business days regarding your BASS Fee Assistance Application. High volume enrollment periods may cause longer wait times.